



December 2017

Dear Degree Candidate:

Congratulations on your upcoming graduation! The university acknowledges your achievement, and extends our best wishes for your future success. Please review the following information in preparation for your commencement ceremony. This information is also available online at commencement.wisc.edu.

Parking and Shuttle Service

Commencement will be held on Sunday, December 17 at 10:00 a.m. at the Kohl Center, 601 West Dayton Street. All university parking lots will be free of charge and available on a first-come, first-served basis; however, lot 91, located next to the Kohl Center, is not available for general parking. A map of campus parking lots can be found online at map.wisc.edu.

The drop-off location for those with limited mobility is on West Dayton Street in front of the Kohl Center and is approximately 250-300 feet from the Kohl Center. Guest Services staff with wheelchairs will be available, unless severe weather precludes their use, to transport those individuals for whom walking that distance would be difficult. Wheelchairs are only provided for transportation and not for seating during the ceremony. Seating for guests with limited mobility is available on a first-come, first-served basis, and is located in the top rows of the main level throughout the arena (indicated on seating section signs in the concourse). More information about Kohl Center accessibility can be found online at commencement.wisc.edu/ceremony-and-venue-information/accessibility/.

Kohl Center Entry and Seating

Degree candidate seating will be designated by school, college and/or degree type on the floor of the Kohl Center. The down staircase adjacent to Gate A (West Dayton Street entrance) will lead you to the candidate seating area. Guests are not allowed in the candidate seating area prior to or during the ceremony. The diagram printed on the reverse side of this letter will help orient you to the arrangements. Commencement marshals wearing cardinal academic attire, ushers and posted signs will be present to provide seating directions when you arrive.

Degree candidates with faculty escorts should ask their escort to sit on their right. Please review the complete information about the role of faculty escorts at commencement.wisc.edu/information-for-graduates/.

Name Reading and Graduate Portraits

We request that all candidates be in their seats no later than 9:40 a.m. (twenty minutes prior to the scheduled beginning of the ceremony). Each degree candidate's chair will have a program, a two-part card and a pencil. The top portion of the card will be used to announce your name as you cross the platform. It is important that you carefully and clearly print your name in LARGE CAPITAL LETTERS on the card so that it will be legible to the reader. You may wish to print your name phonetically, as you will not have an opportunity to explain to the reader how your name is pronounced. The lower portion of the card requests your address so that the professional photographer can send you complimentary proofs of your participation in the ceremony. Photographs will be taken as you receive your diploma folder and as you leave the stage. Your diploma will be mailed to your permanent home address on MyUW.

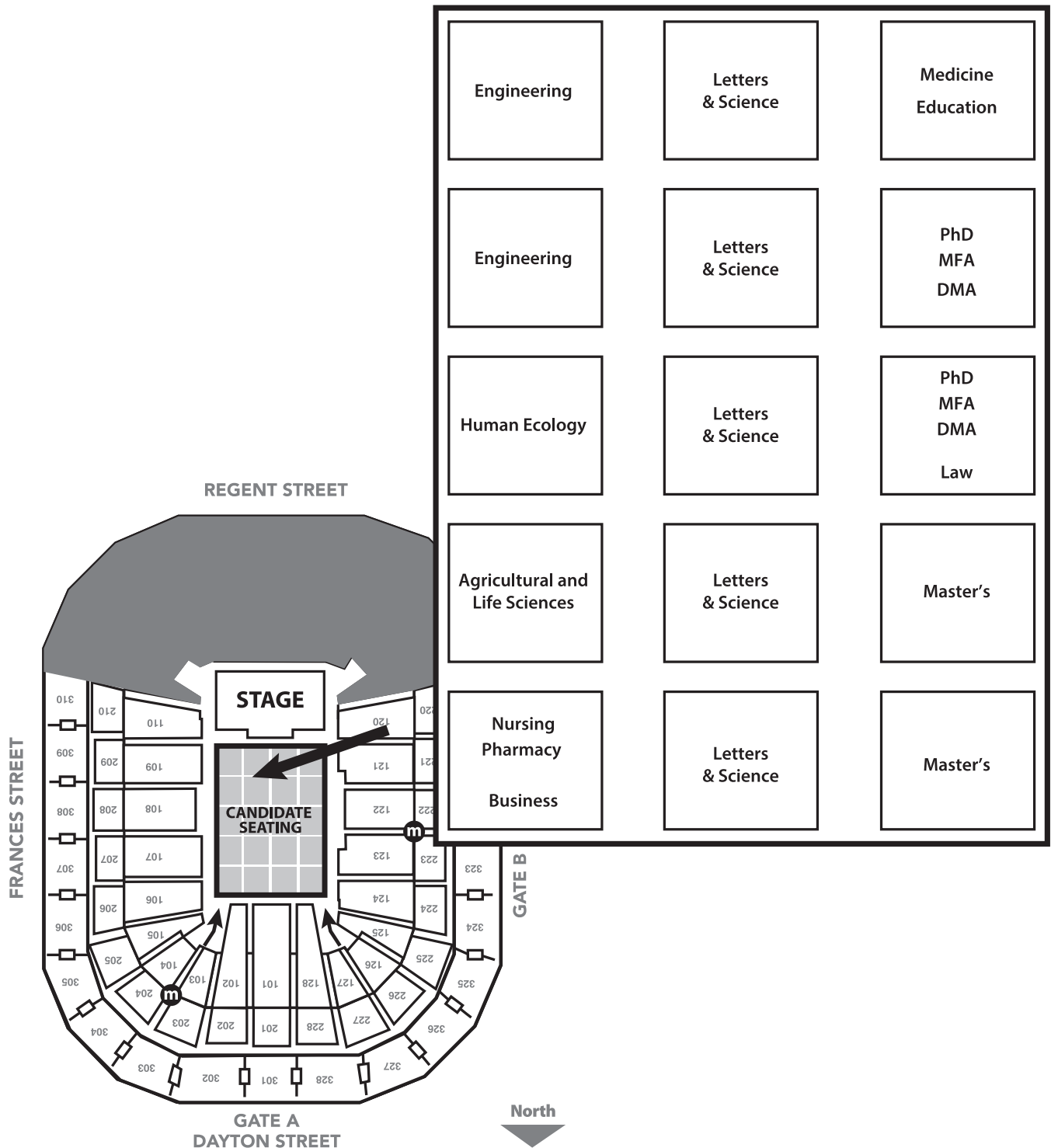
We hope that this event will be a wonderful experience for both you and your guests. Thank you for your participation, and once again, congratulations!

On, Wisconsin!
Carrie Olson
Office of the Chancellor

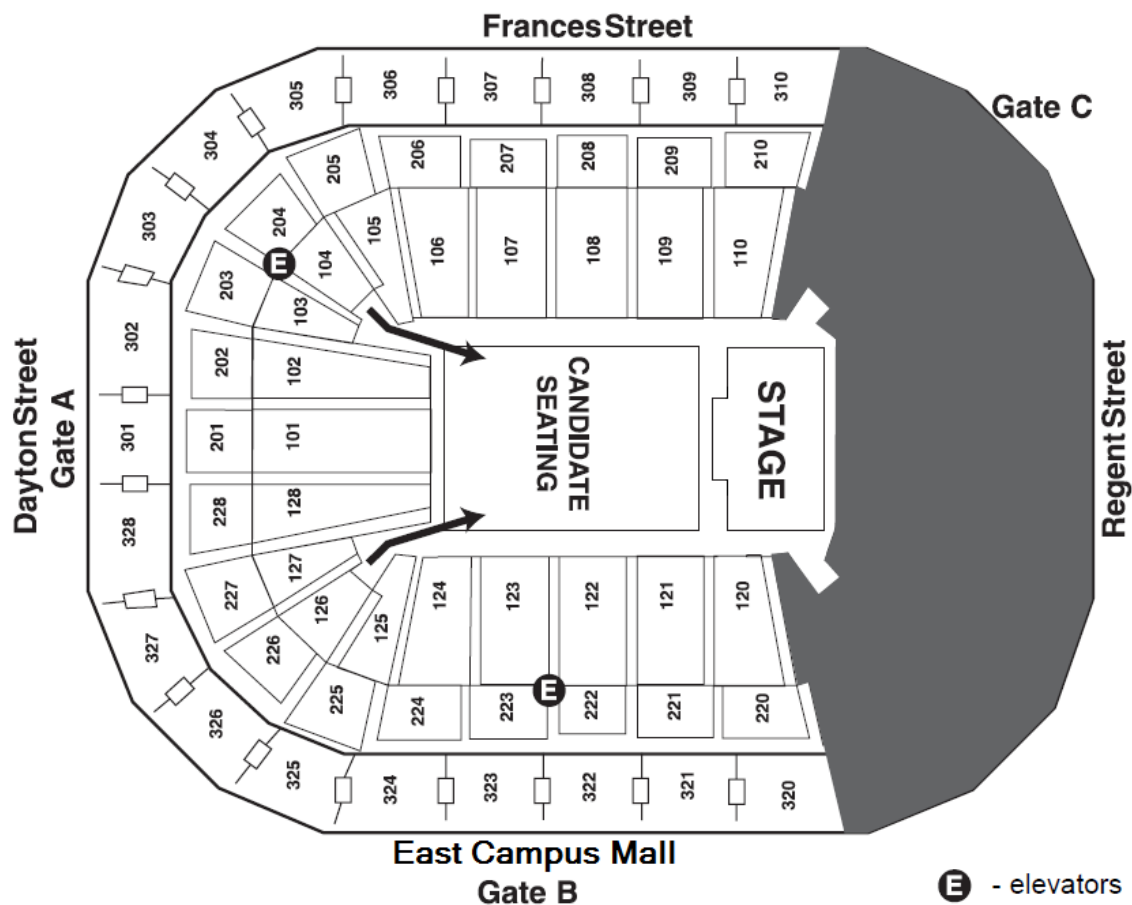
Doctoral, Professional, Master's, and Bachelor's Degrees Sunday, December 17, 2017

Kohl Center | Graduate Seating Map

STAGE



Kohl Center Commencement Seating Arrangements and Carry-In Policy



Graduates should enter the arena at Gate A. To access the candidate seating area, use the grand staircase located outside section 127. Signs will direct you to the floor. Graduates are asked to be in their seats by 9:40 a.m.

All items (purses, camera bags, etc.) brought into the Kohl Center are subject to search. Enclosed please find the carry-in policy for the Kohl Center, as well as information regarding the metal detectors. No beverages of any kind are allowed on the floor of the Kohl Center. This security measure may delay the entry process, and we ask that you please plan accordingly and arrive early. Items prohibited from our facilities includes nooses and ropes because they are weapons and they constitute a threat to safety, as do replicas of weapons. Any spectator carrying a prohibited item may be refused admittance or may be ejected from the venue.

Any person who engages in violent, threatening, abusive or otherwise disorderly conduct which tends to provoke a disturbance or incite violence will be ejected from our events. Threats include statements, actions and behaviors that could reasonably be foreseen as having a purpose to inflict physical harm, even if the person making the threat doesn't have the ability to carry out the threat. Disorderly conduct does not require that a disruption actually occur.



CARRY-IN POLICY

Kohl Center

Items permitted: Bags no larger than 8.5" x 11", binoculars, cameras, jackets, items related to a medical condition, flowers (with no glass vase) and diaper bags (with child).

ITEMS PERMITTED



BAGS
No larger than 8.5" x 11"



BINOCULARS



FLOWERS
(no glass vase)



CAMERAS



DIAPER BAGS WITH CHILD



ITEMS RELATED TO A
MEDICAL CONDITION

Items prohibited (including, but not limited to): Bags larger than 8.5" x 11" (including backpacks), food, beverages, containers, strollers, baby carriers, laser pointers, banners, flags, signs, noisemakers, nooses, ropes, weapons, replicas of weapons, inflatables, video recorders, monopods, tripods, selfie sticks, drones or any items deemed dangerous or inappropriate.

All items and spectators are subject to search. Storage facilities are not available for checking prohibited items. Items left at gates will be disposed of accordingly.

ITEMS PROHIBITED



NO BAGS
LARGER THAN 8.5" x 11"
(INCLUDING BACKPACKS)



NO FOOD OR BEVERAGES



NO CONTAINERS



NO STROLLERS
NO BABY CARRIERS



NO VIDEO RECORDERS
NO SELFIE STICKS



NO FLAGS, BANNERS,
SIGNS



NO NOISEMAKERS
NO LASER POINTERS



NO WEAPONS



NO INFLATABLES