



May 2018

Dear Degree Candidate:

Congratulations on your upcoming graduation! The university acknowledges your achievement, and extends our best wishes for your future success. Please review the following information in preparation for your commencement ceremony. This information is also available at commencement.wisc.edu.

Parking and Shuttle Service

Commencement will be held on Friday, May 11 at 5:30 p.m. at the Kohl Center, 601 West Dayton Street. All university parking lots will be free of charge and available on a first-come, first-served basis starting at noon on Friday, May 11; however, lot 91, located next to the Kohl Center, requires an event permit. A map of campus parking lots can be found at map.wisc.edu.

The drop-off location for those with limited mobility, including elderly and guests with disabilities is on West Dayton Street in front of the Kohl Center and is approximately 250-300 feet from the Kohl Center. Please note that construction on Dayton Street will result in traffic congestion, please plan accordingly and add extra time in for construction conditions. Golf carts will be available, unless severe weather precludes their use, to transport those individuals for whom walking that distance would be difficult. Seating for guests with limited mobility is available on a first-come, first-served basis, and is located in the top rows of the main level throughout the arena (as indicated on seating section signs within the concourse). More information about Kohl Center accessibility can be found at commencement.wisc.edu/ceremony-and-venue-information/accessibility/.

Kohl Center Entry and Seating

Degree candidate seating will be designated by degree type on the floor of the Kohl Center. The down staircase adjacent to Gate A (West Dayton Street entrance) will lead you to the candidate seating area. Guests are not allowed in the candidate seating area prior to or during the ceremony. The diagram printed on the reverse side of this letter will help orient you to the seating assignments. Commencement marshals wearing cardinal academic attire, ushers and posted signs will be present to provide seating directions when you arrive.

Degree candidates with faculty escorts should ask their escort to sit on their right. Please review the complete information about the role of faculty escorts at commencement.wisc.edu/information-for-graduates/.

Name Reading and Graduate Portraits

We request that all candidates be in their seats no later than 5:10 p.m. (twenty minutes prior to the scheduled beginning of the ceremony). Each degree candidate's chair will have a program, a two-part card and a pencil. The top portion of the card will be used to announce your name as you cross the platform. It is important that you carefully and clearly print your name in LARGE CAPITAL LETTERS on the card so that it will be legible to the reader. You may wish to print your name phonetically, as you will not have an opportunity to explain to the reader how your name is pronounced. The lower portion of the card requests your address so that the professional photographer can send you complimentary proofs of your participation in the ceremony. Photographs will be taken as you receive your diploma folder and as you leave the stage. After confirmation of degree requirements and grades (6-8 weeks after commencement) your diploma will be mailed to your permanent home address listed in your MyUW student center. If you are a student with accessibility needs, you must contact our office prior to the ceremony so that we may provide appropriate accommodations to meet your needs and ensure a celebratory occasion for all graduates, please email us and outline your accessibility needs at: commence@chancellor.wisc.edu.

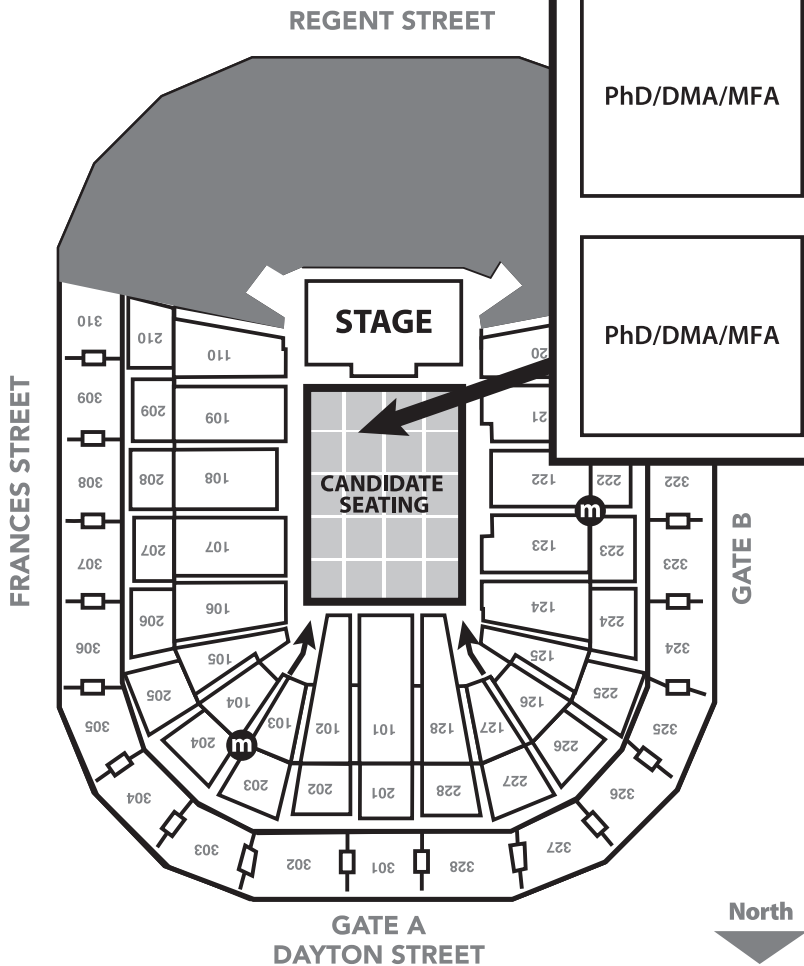
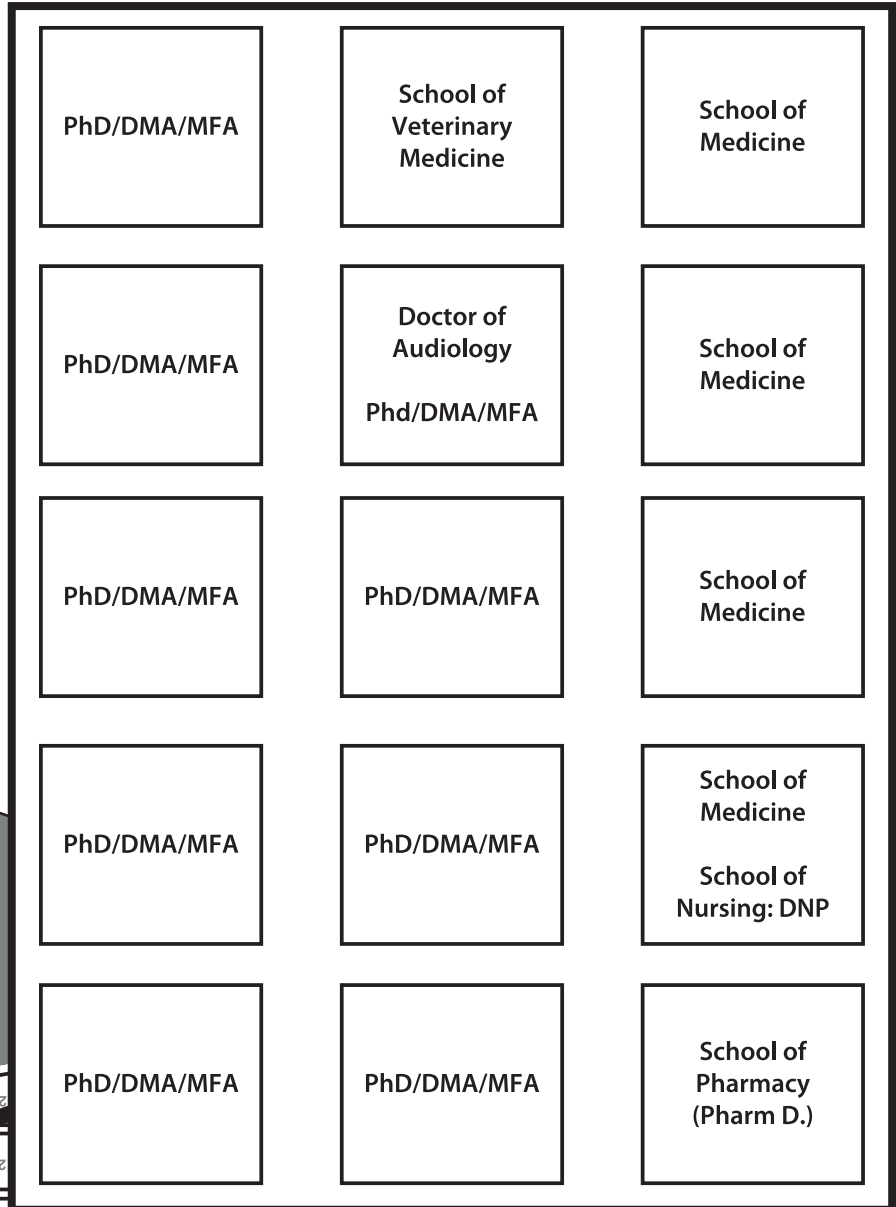
We hope that this event will be a wonderful experience for both you and your guests. Thank you for your participation, and once again, congratulations!

Carrie Olson
Office of the Chancellor

Doctoral, Medical Professional, Master of Fine Arts, and Honorary Degrees Friday, May 11, 2018

Kohl Center | Graduate Seating Map

STAGE





CARRY-IN POLICY

Kohl Center - Commencement

Items permitted: Bags no larger than 8.5" x 11", binoculars, cameras, jackets, items related to a medical condition, flowers (with no glass vase) and diaper bags (with child).

ITEMS PERMITTED



BAGS
No larger than 8.5" x 11"



BINOCULARS



FLOWERS
(no glass vase)



CAMERAS



DIAPER BAGS WITH CHILD



ITEMS RELATED TO A MEDICAL CONDITION

Items prohibited (including, but not limited to): Bags larger than 8.5" x 11" (including backpacks), food, beverages, containers, strollers, baby carriers, laser pointers, banners, flags, signs, noisemakers, nooses, ropes, weapons, replicas of weapons, inflatables, video recorders, monopods, tripods, selfie sticks, drones or any items deemed dangerous or inappropriate.

All items and spectators are subject to search. Storage facilities are not available for checking prohibited items. Items left at gates will be disposed of accordingly.

ITEMS PROHIBITED



**NO BAGS
LARGER THAN 8.5" x 11"
(INCLUDING BACKPACKS)**



NO FOOD OR BEVERAGES



NO CONTAINERS



**NO STROLLERS
NO BABY CARRIERS**



**NO VIDEO RECORDERS
NO SELFIE STICKS**



**NO FLAGS, BANNERS,
SIGNS**



**NO NOISEMAKERS
NO LASER POINTERS**



NO WEAPONS



NO INFLATABLES